



CIVIL SERVICE COMMISSION

MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONERS' HEARING ROOM 303
TUESDAY, APRIL 11TH, 2023
2:00 P.M.**

PRESENT: Mary Anne Hutchins, Chair; Paul Hart, Vice Chair; Patty Wilson, Commissioner

ABSENT:

OTHERS IN ATTENDANCE: Catelyn Osorio, Civil Service Chief Examiner/HR Secretary; Eric Wyant, HR Assistant Manager; Steve Hallstrom, County Attorney

CALL MEETING TO ORDER: Meeting called to order at 2:00 p.m. by Chair Hutchins

APPROVAL OF THE MINUTES:

- Chair Hutchins moved to approve the March 30, 2023 Special Meeting minutes as amended. Vice Chair Hart seconded and upon vote, the motion passed unanimously.

REGULAR BUSINESS:

- Entry Deputy Eligibility Lists for March 30th and April 11th certified by the Civil Service Commission. There are currently 6 vacancies and 26 names on the list.
- Entry Records Clerk Eligibility List for April 6th was certified by the Civil Service Commission. There are currently 1 vacancy and 3 names on the list.

OLD BUSINESS:


- Chair Hutchins moved to approve the February 14th minutes and all suggestions from Mr. Wyant's memo on Civil Service Process Changes allowing the Civil Service Chief examiner be involved in Promotional Testing excluding the last line restricting participants of the Benton County Sheriff Office from the panel for promotional oral board examinations as amended. Commissioner Wilson seconded and upon vote, the motion passed unanimously.

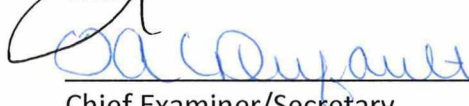
- Vice Chair Hart makes a motion to approve the Benton County Sheriff's Office Promotional Testing material including having a participant of the Benton County Sheriff's office be involved in the scoring process. Commissioner Wilson seconded and upon vote, the motion is passed unanimously.

NEW BUSINESS:

- Chief Examiner Osorio presented the request from the Benton County Sheriff's office to waive the lateral applicant one-year requirement for a former Benton County Sheriff Deputy employee. Chair Hutchins moves to approve the request, Commissioner Wilson seconded the motion and upon vote, the motion is passed unanimously.

ADJOURN: 2:28 p.m.

 _____ 5.30.23
Chair Date

 _____ 5/30/23 (for Catelyn Osorio)
Chief Examiner/Secretary Date